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DEPARTMENT OF HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Andrea R. Rivers,
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Administrator*

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7/7/2026

Dear Hospital Administrators,

On September 24th, 2025 a letter was issued to notify you of the upcoming change to the CARA Plan of Care submission platform from OpenBeds to SmartSheets. This letter is to inform you that hospital staff are now expected to utilize SmartSheets beginning August 1st, 2026.

We will be hosting a training on July 23rd from 12-1pm. Please encourage any staff who submit or oversee the submission of CARA Plans of Care to attend. The training will be recorded and distributed afterward.

OpenBeds will remain accessible until August 31st, 2026, in case staff encounter any difficulties with the new system that cannot be resolved in a timely manner. However, we encourage you to begin utilizing SmartSheets promptly on August 1st to ensure a smooth transition.

Please use the information below to attend the training:

[Join Zoom Meeting](https://us06web.zoom.us/j/87855968130?jst=2)
us06web.zoom.us/j/87855968130?jst=2
ID: 87855968130

Join Zoom Meeting: <https://us06web.zoom.us/j/87855968130?jst=2>

Please reach out with any questions or concerns to ahatefi@health.nv.gov.

Sincerely,

Abigail Hatefi

Abigail Hatefi
Program Coordinator
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